



< Date >

Reference: **SLP <Case Number>**

<Title> <Firstname> <Surname>  
<Address Line 1>  
<Address Line 2>  
<SUBURB> <STATE> <Postcode>

Dear <Title> <Surname>

The Department of Health (the department) is committed to supporting providers to meet Medicare Benefits Schedule (MBS) requirements when claiming MBS items for overnight sleep studies.

**Medicare data shows that you have claimed a higher volume of MBS items 12203 and 12250 in comparison to other providers. Between <xx 2020> and <xx 2021>, you claimed MBS items 12203 and/or 12250 on <xx> occasions.**

While there may be clinical reasons to explain this, we are keen to ensure that you are fully aware of the requirements when claiming these items. MBS items are only payable where the service was clinically relevant and the full item requirements of the service have been met.

Information and factsheets on the correct claiming of MBS items 12203 and 12250 are available.

- Search 'changes to diagnostic services for sleep disorders' in your internet browser.
- Search 'DN.1.17' in MBS Online.

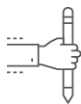
Enclosed with this letter is a list of MBS items 12203 and 12250 claimed during the above period. The department asks that you review your services to ensure your claiming is correct.

### What you need to do



Review your claiming using the attached schedule. Each claim needs to meet the MBS criteria.

- If you identify any incorrect payments you must repay these to the department.
- If you believe your claiming is correct, consider providing an explanation to the department at [voluntary.compliance.team@health.gov.au](mailto:voluntary.compliance.team@health.gov.au).



Return the attached Voluntary Acknowledgement of Incorrect Payments form for any claims that do not meet the criteria along with your completed schedule of claims by **<DD MM YYYY>**.

## What you need to know

While the vast majority of providers do the right thing, the department has a role in ensuring that health professionals comply with MBS claiming requirements. You are personally responsible for all claims made using your provider number.

This is an opportunity to check that your services have been claimed correctly and to address any incorrect claims in a timely manner. The department may take compliance action, such as an audit, if concerns are identified that a provider has not met the MBS requirements and has been paid benefits they were not entitled to receive. If this occurs, administrative penalties may be applied.

If you have any questions or concerns about the information contained in this letter, please contact [voluntary.compliance.team@health.gov.au](mailto:voluntary.compliance.team@health.gov.au). To help us prioritise your email enquiry, please include your reference number **SLP <Case Number>** in the subject line of your email.

Yours sincerely,

### Hongxia Jin

Assistant Secretary  
Compliance Audit and Education Branch  
Benefits Integrity and Digital Health Division

## Where do I go to get further information?

General information on MBS items and rules	Please visit <a href="http://MBSOnline.gov.au">MBSOnline.gov.au</a>
Information on MBS items 12203 and 12250	Please visit <a href="#">MBS online - Changes to Diagnostic Services for Sleep Disorders</a>
Additional information on MBS items and requirements	Please email <a href="mailto:AskMBS@health.gov.au">AskMBS@health.gov.au</a>
Assistance with completing a Voluntary Acknowledgement form or further information regarding this letter	Please email <a href="mailto:voluntary.compliance.team@health.gov.au">voluntary.compliance.team@health.gov.au</a>